

**Summary of Costs for
Missouri Evergreen
04/03/2017**

MARCIVE Backfile Authority Processing

<u>Description</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Extended</u>
Authority Processing, Per Record Backfile	1,300,000	\$0.018	\$23,400.00
Reading Notes Profile Fee Add Accelerated Reader and Lexile to all possible matches	1	\$26.000	\$26.00
MARC Record Enrichment, Table of Contents, per hit (Estimated 5% of 1.3 million records to be upgraded)	65,000	\$0.500	\$32,500.00

Subtotal \$55,926.00

Authority Processing Backfile Reports (Optional) per bib record, per report
Third and each subsequent report, per bib record, \$25 min., \$350 max

\$0.005

MARCIVE Ongoing Authority Processing

Ongoing Authority Services: Annual Authorities Notification Subscription

<u>Description</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Extended</u>
Authority Notification, Data, and "A" report		\$1,650.00	
Authority Notification, Data Only	1	\$1,485.00	\$1,485.00 *

1. Monthly provision of new/changed **authority** records
2. Data only or data plus report of changes
3. NewMatch: provision of new authority records for previously unmatched headings. Free with Notification Service subscription.

Ongoing Authority Services: Comprehensive Notification Subscription (CNS)

<u># of bibs</u>	<u>One/yr</u>	<u>Two/yr</u>	<u>Four/yr</u>
1,000,001-3,000,000	\$2,450	\$3,900	\$5,850

Ongoing Authority Services: Overnight Authority Processing

<u>Description</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Extended</u>
Authority Processing Overnight Setup	1	\$90.00	\$90.00
Authority Processing, Per Record Overnight*	348,000	\$0.06	\$20,880.00

1. Upgrade of headings in new **bibliographic** records.
2. RDA Conversion. Free
3. Records can be sent any time. Will be returned overnight.
4. No per file charge or minimum order requirement.
5. First and second reports are free. Electronic only.

Third and each subsequent report, electronic only, per bib \$0.01

Ongoing MARC Record Enrichment, Table of Contents, per hit
(Estimated 5% of 348,000 records to be upgraded)

17,400

\$0.500

\$8,700.00 (optional)

Subtotal \$31,155.00

ESTIMATED TOTAL FOR BACKFILE & ONGOING MAINTENANCE 1st Year \$87,081.00

ESTIMATED TOTAL ONGOING MAINTENANCE 2nd Year \$31,065.00

*Choose either "Annual Authorities Notification Subscription" or "Comprehensive Notification Subscription (CNS)"

For quoting purposes Annual Authorities Notification Subscription was included in the total.

Additional Options**MARC Record Enrichment**

<i>Reading Notes Profile Fee, one-time charge</i>	\$26.00
<i>Accelerated Reader Study Notes. No per record charge</i>	\$0.00
<i>Lexile Measure Notes. No per record charge</i>	\$0.00
<i>Study Notes Report, one-time charge</i>	\$35.00
<i>MARC Record En. Table of Contents, per hit</i>	\$0.50
<i>MARC Record En. Fiction/Biography, per hit</i>	\$0.50
<i>MARC Record En. Summaries, per hit</i>	\$0.30
<i>MARC Record En. Electronic Report, one-time charge</i>	\$35.00

Timelines

1. Library completes Authorities Control Profile and sends to us.
2. We return a final cost summary for purchase order creation.
3. Library sends original purchase order and FTPs all bib records.
4. We create a test file within a week for standard specifications which consists of a file of randomly selected bib records that have been updated according to profile specs, file(s) of matching authority records, a statistical report, a heading activity report that helps evaluate the test, and any other requested reports.
- 5. Library loads the test bib and authority records into the local system, reviews the test results & approves the test in writing.**
6. We anticipate completion of the project within 3-5 days after test approval for standard projects.
7. If elected, we will set the Library up for *Overnight Authorities Processing* and initiate the subscription to *Authorities Notification Service* or *Comprehensive Notification Service*.
8. Library is billed at this time for the backfile processing costs, the one-time setup for *Overnight Authorities Service*, and the subscription to either of the Notification services. *Overnight Authorities Service* and *MARC Record Enrichment Service* are billed on a monthly basis.

From the time you send us your bib database,

1. Continue to catalog new receipts--and keep track of the date,
2. Add/modify holdings,
3. Write your procedures for loading monthly *Notification* files and the internal schedule for sending newly created bib records for upgrade through *Overnight Authorities Service*,
4. But **do not modify or delete** bib records sent to us at this time, else you will lose this work with the updated bib records.

Overnight Authorities

1. Send cataloging file to MARCIVE via FTP.
2. MARCIVE makes updated file available for FTP pickup the next business day.
Matching authority records can be supplied with the updated cataloging file OR when Notification is run.

Original purchase order or other official authorization is required. Discounted price based on volume; within range unit prices prevail. Library is invoiced for actual number of bib records processed and options chosen. Shipping is prepaid and added to the Library's invoice. MARCIVE invoices first of each month for work completed previous month. Payment is net 30 days. MARCIVE accepts only U.S. dollars, and checks for U.S. funds drawn on a U.S. bank. Payments can also be made with money order, Visa, MasterCard, American Express, Discover Card, or electronic transfer. MARCIVE requires prepayment of the total estimate for all non-US libraries. Any changes to profile specifications, or requested additional services must be done in writing. MARCIVE will send a written response to the Library, including any additional costs, and wait for instructions on how to proceed. Prices valid for 90 days.